

Adobe ELA FAQ

Q. What are the dates of the MEEC ELA agreement?

The agreement is for 29 months lasting from March 1, 2012 until July 31, 2014. Payment is due at the start of each period unless otherwise agreed upon. The three ELA periods are:

March 1, 2012 - July 31, 2012 (1st period lasting five months with a pro-rated price)

Aug 1, 2012 - June 31, 2013

Aug 1, 2013 - June 30, 2014

Q. Can I enroll in the agreement at any time?

There are two enrollment periods, Feb 17, 2012 or July 15, 2012. An institution may not enroll in 2013

Q. How is price determined?

The price is based on the combined FTE of the enrolling institutions at the first period. The price will be locked for the term of the agreement allowing the institutions to budget for the agreement. The minimum FTE of the agreement is 7500. If the combined FTE enrollment reaches 10,000 the price will be set at a lower price for everyone.

Q. How do I calculate the staff FTE for my Campus?

$FTE = \text{full-time Faculty} + (\text{part-time Faculty} \div 3) + \text{full-time Staff} + (\text{part-time Staff} \div 2).$

Q. Do I count the FTE of maintenance workers, cafeteria, sanitation or other workers that do not use a computer as part of their work?

Staff is defined as a current administrative employee of the institution that provides administrative support to the institutions educational operations and/or Faculty.

Q. Can an institution license individual schools or campuses within a higher Ed institution (i.e. The School of Nursing) – instead of my entire enterprise or district?

Institutions must enroll their entire FTE to get the lower ELA pricing.

Q. Do I have to enroll all of the schools in my K-12 district?

Private K-12 must enroll their entire FTE. A Public K-12 member may enroll all the high schools in the district by ordering licenses equal to thirty percent (30%) of the district FTE Count in the district. If Member is a public K-12 school district, member may purchase licenses A member may enroll all of the high schools and middle school with an order for licenses equal to fifty percent (50%) of its district FTE Count.

Q. May I provide Adobe software to students with a Higher Education campus ELA?

The software may be deployed to any institution owned computer including classrooms and labs. The software may not be installed or used on a student's personal computer or a computer or tablet owned by, or leased by the institution and in possession of the student.

Q. My institution has a student 1:1 initiative, but the institution pays for the hardware. Can I provide the software to the students with an institution ELA since these are technically institution machines?

A campus ELA does not cover computers that are in the student's possession. The software may not be installed or used on a student's personal computer or a computer or tablet owned by, or leased by the institution and in possession of the student.

Q. I am interested in making the software available to my students for their personal computers, how can I do that?

In July 2012 a higher ED institution with a campus ELA may add the student ELA option which will allow the students to install the software on their personal computer's, or an institution computer that is otherwise in the student's legal possession. An institution must enroll the entire student FTE population in the student ELA

Q. How do I calculate the FTE for the student ELA?

Full time Students + (part-time Students ÷ 2)
In order to add a student agreement the entire student FTE must be enrolled.

Q. If I enroll in the Campus ELA may I deploy software virtually to my students?

The Campus ELA does not allow the software to be accessed by students from a personal computer or an institution computer that is in the student's legal possession. The campus agreement allows the software to be made available to students from a classroom or campus lab. In order to deploy the software through a virtual license option an institution may elect to add the student ELA option.

Q. The Adobe/MEEC CLP agreement expires in a few months; if I enroll in the ELA will I need to renew the CLP?

The ELA is another software license option; it does not replace the CLP. It is recommended that every institution enroll in the CLP agreement to allow the institution to buy any Adobe products and/or allow the institution to offer the Student License program. In most cases the ELA does not cover every Adobe application that may be used on campus. The CLP offered by MEEC ensures that each institution obtains the best pricing on any Adobe purchase.

Q. What happens at the end of the ELA agreement in 2014?

An institution can choose to enroll in a new ELA agreement and continue to use their term licenses. If an institution chooses not to reenroll in the agreement the Software licenses

automatically terminate. In this case they must uninstall of the software obtained under the ELA and provide a letter of destruction to Adobe. The institution may continue to buy CLP perpetual licenses. The institution may order CLP licenses and software maintenance at a discounted price from Bell Techlogix

Q. If I decide not enroll in the ELA in 2014 can I install and use my old software?

Licenses bought under the CLP are perpetual licenses which the institution continues to own, you may install them on your schools computers. If the institution owned software maintenance on licenses at the time of enrollment, and, if they maintained maintenance during the entire term of the ELA, Adobe will provide an upgrade to the current Creative Suite version for the number of the licenses covered by maintenance at the time of enrollment. * The licenses with maintenance need to be identified in the Schedule A agreement at the time of enrollment. For instance, an institution has 50 copies of CLP Design Premium with Software maintenance at the time of enrolling in the ELA. They enroll in the ELA with Master Collection and decide not to renew the agreement in 2014. Adobe will provide an upgrade for the 50 copies of Design Premium owned before the agreement.

Q. What products are covered in the ELA?

An institution may choose either Design Premium or Master Collection for the ELA. Photoshop Elements, Premiere Elements or Captivate may be added to the ELA.

Q. Under the ELA can I license individual products in the Creative Suite (i.e. just Photoshop and InDesign) instead of the entire suite?

The ELA provides access to either the Design Premium Creative Suite or the Master Collection Creative Suite; the user may choose to install select products from the bundle that has been licensed

Q. Is Training offered?

Adobe has negotiated a special price for the Total Training online Master Collection training tools. Any institution may add it to the ELA for \$3/FTE .

Q. Can I order through the MEEC reseller, Bell Techlogix or will the deal need to go to bid?

The ELA is an extension of the CLP agreement. Bell was selected as the reseller for the CLP contract and will fulfill the agreement passing on the ELA discounts to the members and provides best the pricing available.

Q. How do I enroll my institution?

MEEC has negotiated the terms and conditions of the agreement. Each institution will be asked to complete a Schedule A agreement that defines the terms of their own institution use, FTE, and product selection. The Enrollment form can be completed online <http://adobe.ly/meeec2012> and will be sent to your Bell representative. For the first enrollment period the form must be submitted no later than Feb 15, 2012 and Adobe will provide you

with a completed Schedule A for signature. All PO's must be sent to Bell no later than Feb 17, 2012.

Q. Is Software Maintenance included in the ELA?

The cost of the software for the first period includes the license and maintenance. The maintenance fee is required for the first term, and is optional in the remaining periods. If the institution does not include maintenance in the second or third periods they will not be eligible to receive software upgrades for the Creative Suite bundles. Your Bell Techlogix representative can provide you a price quote on the license and maintenance fees.

Q. May faculty and staff use the software for Work at Home?

Works at Home rights are included for faculty and staff of the ELA. Each institution must determine their individual deployment method for WAH. Media is available for purchase from your Bell representative.

Q. How will the software be deployed?

There are a variety of deployment options and we can work with you to find a method that works for your individual institution. For instance, the software may be accessed from a secure server. You may also explore eAcademy or other third party deployment options. Adobe will host a separate call to discuss deployment options in more detail.

Q. Will I be able to buy additional media to use for deployment, for instance, for work at home use?

Media can be ordered from Bell for an additional fee.